



# KING'S CATHEDRAL CHAPELES

777 Maui Veterans Hwy. // Kahului HI 96732 // 808.871.7311

## Application for IT Access

### APPLICANT INFORMATION

Last Name	First	Date
Street Address	Apartment/Unit #	
City	State	ZIP
Phone	E-mail Address	
Ministry/Department for which account is to be used:		

### CHECK ALL THAT YOU ARE REQUESTING :

<input type="checkbox"/> KC Computer Access
<input type="checkbox"/> Phone Extension/Voicemail
<input type="checkbox"/> Kingscentral.net Email Address
<input type="checkbox"/> Off Site Access to King's Cathedral Files
<input type="checkbox"/> Ministry Platform Access – In order to give you the correct security rights and training, please explain what you will be doing in Ministry Platform:
<input type="checkbox"/> Internet Access – Please explain why you will require the internet at church:
<input type="checkbox"/> I DO NOT NEED ANY OF THE ABOVE ACCESS FOR MY JOB

### WHICH TYPE OF USER ARE YOU? PLEASE CHECK ONE.

<input type="checkbox"/> Staff (including Pastors & Ministers regardless of pay status)	<input type="checkbox"/> Volunteer
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### BY SIGNING THIS APPLICATION, YOU AGREE THAT:

<ul style="list-style-type: none"><li>I will not give others my password or allow them access to the computer system at any time</li></ul>
<ul style="list-style-type: none"><li>I will be sure that I am properly logged out of the system when not actively using the computer system</li></ul>
<ul style="list-style-type: none"><li>I will refrain from websites with ungodly content. I will respect US copyright laws</li></ul>
<ul style="list-style-type: none"><li>I understand my internet history will be subject to review at any time without notification</li></ul>
<ul style="list-style-type: none"><li>I will not use information obtained from the computer system for personal use (personal mailings, etc.)</li></ul>
<ul style="list-style-type: none"><li>I will not download or install any program on the system (including any programs that would reveal potential weakness to the security of the system.</li></ul>
<ul style="list-style-type: none"><li>King's Cathedral does not supply hardware or software for home users. All use of personal computers and support is the end user's gracious gift and the end user's responsibility</li></ul>
<ul style="list-style-type: none"><li>I will not share confidential information without proper approval (including telephone numbers, addresses, etc.)</li></ul>
<ul style="list-style-type: none"><li>If I violate any of the above points, I will lose all access immediately, without notification and will be required to begin this application again</li></ul>

Applicant's Signature & Date:
Department Head/Pastor Signature & Date:

### FOR OFFICE USE: Fill in the blanks, cross through those that do not apply

<input type="checkbox"/> Staff	<input type="checkbox"/> Volunteer
User Name Assigned:	Password Assigned: